
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: **Authorize Mayor's Signature on Letter to FAA
and MNDOT regarding AWOS Siting Options**
DATE: June 21, 2023

Background:

KLJ has developed several possible sites to relocate the Automated Weather Observation System (AWOS) at the airport. Numerous meetings of the City Council, Airport Advisory Board and the agencies have occurred regarding the options, with the options narrowed to two.

The two options have been reviewed by the agencies' various divisions to determine the viability and certifiability of each option. No adverse comments have been received yet no definitive direction has been given by either agency as to the preferred alternative.

KLJ recommended to staff and drafted the attached letter addressed to the agencies. The letter states the City's desired option, *Alternative 1 - Revised*, which is the east side location on land already owned and controlled by the City as the airport sponsor. The letter also states the City's position that if the agencies desire the west side alternative, that the local share will not increase from the amount of the east side alternative.

Recommendation:

Staff recommends that the City Council authorize the Mayor's signature on the attached letter and direct staff to distribute the signed letter to the agencies.